

**Carrier Library Special Collections
James Madison University**

DONOR GIFT CONTRACT

As sole owner of the following materials I, _____,
(hereafter referred to as the Donor) hereby donate the materials described below to Carrier Library's Special Collections at James Madison University:

The above-mentioned materials are gifts to Special Collections without restrictions. The Donor assigns and conveys to Special Collections all legal title, property and copyright to the materials described above. This agreement shall be binding on the heirs, personal representatives, or designee of the Donor. Special Collections shall incur no financial encumbrances of any kind with this gift.

Special Collections reserves the right to exchange or dispose of duplicate materials or materials that do not fall within the scope of the collection policy. The materials shall be preserved, organized, and made available for use in such a manner as may best serve the educational and historical objectives of Carrier Library.

Items not retained by Special Collections shall be:

- disposed of at the discretion of Special Collections (including transfer to other repositories)
- returned to the Donor, or Donor's heirs, if deceased

If the Donor wishes to donate additional materials, the donation will be described on a separate receipt to be attached to this document. Title to such additional materials shall pass to Carrier Library's Special Collections upon receipt, and all the provisions of this deed of gift shall be applicable to those materials.

This form constitutes a full agreement by and between the undersigned parties. Amendments, deletions or modifications to this agreement shall only be valid if stated in writing and signed by the undersigned parties.

Signature of Donor

Date

Address of Donor

Signature of Special Collections Librarian

Date