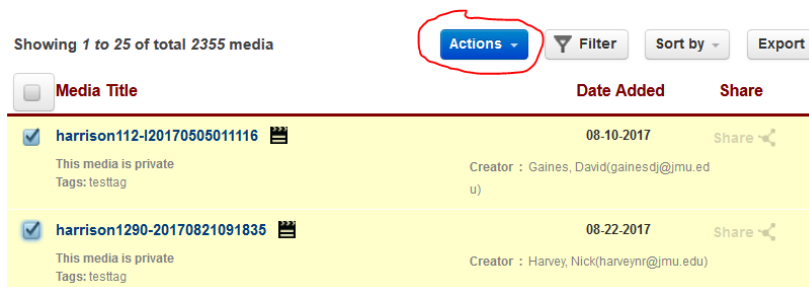


How Do I Create a Playlist in NJVID (for Faculty)?

1. Log in to <https://jmu.njvid.net>
2. In the upper left-hand corner, click your eID and then “Admin Dashboard”
3. Click Media in the left-hand column.
4. Select multiple videos, then click “Actions” button



5. Choose **Add to lists (playlists)**
6. Since you don't have a playlist yet, you will need to
 - a. type in a new list name
 - b. click Add, then Submit.
7. After creating the list, click the NJVID logo in the upper left:



8. Then click your account/eID in the upper right and choose “Lists (Playlists)”
9. From here you can Edit your list or Delete your list
10. Click on the list name to get a **Persistent/Share URL** or **Embed** code (e.g. to embed in Canvas).

Note that Linking or Sharing a Playlist does NOT change privacy settings. If videos are private or restricted to specific user(s), only those users will be able to see the videos. Others will get this:

Access denied.

You do not have access to this media. Please contact your Institution to get access to this media.

Questions? [Please review NJVID's full documentation about Lists \(Playlists\)](#)